



2018-2019 RSA MEMBERSHIP REGISTRATION TIPS

Rope Skipping Alberta is piloting a new format for collecting membership information. This is to reduce the demand on volunteers' time to collect, collate, cross-reference, manually input data, as well as reconciling payments and collecting waivers. Through this system, all membership data will be collected into a single record.

All memberships must be processed through the following link:

<https://ca.surveygizmo.com/s3/50034429/2018-2019-RSA-Membership-Final>

To proceed with membership registration, the following is required:

1. Completed membership form. This must be uploaded in Excel format into the registration system. (Forms pre-populated with information from 2017-2018 are available for each returning club.) Forms are available online for new clubs. **Clubs are asked to highlight any cells with information that has been changed.**
2. Rope Skipping Canada waivers in digital format (waivers can be downloaded by [clicking here](#)). All Rope Skipping Canada waivers must be signed, dated, and witnessed. Waivers will not be accepted in-person at Rope Skipping Alberta events or by mail. Waivers must be uploaded in three batches. Clubs are encouraged to scan and submit all forms for each category together so a single file can be uploaded. Up to 10 files can be submitted for each category.
 - Recreational Athletes
 - Competitive Athletes
 - Coaches, Judges/Competition Officials, Volunteers
3. Payment must be submitted by cheque to Rope Skipping Alberta. A list of names must accompany cheques. Cheques must be sent to:

**Rope Skipping Alberta
102, 4709 - 51 Avenue
Leduc, Alberta T9E 6Y8**

If you encounter any challenges with the process, please contact Denise Fisher, Chair of Rope Skipping Alberta, at 780-236-5584.